## How to make your donation

Please return your completed form to: **The Makin Memories Tree** 

Springhill Hospice, Broad Lane, Rochdale, OL16 4PZ.

The minimum donation is £180 for a personalised leaf to sit on the tree for a year.

I wish to make a donation to The Makin Memories Tree of: £

Please tick  I confirm that this is a personal donation and that I am a current UK tax payer iving at the address given overleaf.  Please tick <b>one</b> of the boxes below to indicate how you wish to make your payment:  Cash (if you are paying by cash please do not send this through the post).  Cheque (please make your cheque payable to Springhill Hospice).  Debit or Credit Card (please complete the form below).
Name on the card DDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDDD
Valid from: Expiry date: // Security code:
Gift Aid Declaration: Boost your donation by 25p of Gift Aid for every £1 you donate at no extra cost to you f you are a UK tax payer (even if you have told us this before) please remember to cick the Gift Aid box below to allow Springhill Hospice to claim Gift Aid on your donation. You should notify Springhill Hospice of any changes in your personal circumstances, such as name and address, or that you no longer pay UK Income or Capital Gains tax.
□ I want to Gift Aid any donations I make in the future or have made in the past four lears to Springhill Hospice. I am a UK taxpayer and understand that if I pay less Income ax and/or Capital Gains Tax than the amount of Gift Aid I claimed on all my donations that tax year it is my responsibility to pay any difference. □ I am NOT a UK taxpayer.  Signature: □ Date: □ Dat
ncorporated as a Company Limited by Guarantee No. 2325905 legistered Charity No. 701798 FUNDRAIS



The

Tree



## The Makin Memories Tree is a beautiful way to honour someone you love

A leaf on the beautiful Makin Memories Tree is a lasting tribute to your loved one.

Set in the heart of the Springhill gardens, the Makin Memories Tree helps us remember loved ones who have sadly died. The Makin Memories Tree offers a meaningful way to remember someone you love, whilst helping Springhill Hospice to provide crucial Hospice care and make every moment count across Rochdale, Heywood and Middleton.

You can choose to dedicate your leaf in memory of your loved one, to mark a special occasion, or to recognise the contribution that you, or someone else, has made to the Hospice. Each leaf represents someone special, each with their own unique meaning.

You will be asked to make a donation to the Hospice which will include the cost of producing an engraved leaf with your personal dedication, that will be placed on the Makin Memories Tree for a year. After this time, you will be given the option to renew your leaf for further years or collect your leaf to treasure.

Once your leaf is installed, you will be invited to come and view your leaf on the Makin Memories Tree. Please allow a minimum of four weeks for your leaf to be engraved. Prior to engraving, you will receive a certificate confirming the wording of your inscription. Inscriptions should be a celebration of your special person, and will be displayed alongside others for everyone to see. For this reason, we respectfully request that dates of death are avoided.

For further information, please contact the Fundraising Team:

**Tel**: 01706 641790

**Email:** fundraising@springhill.org.uk **Online**: www.springhill.org.uk/contact-us



Example of a dedication leaf

## your details

Title:
Last name:
Address:
Postcode:
Contact tel no:
Email address:
Leaf inscription:
A maximum of 40 characters is available, this includes spaces.
Loved ones name:
Your communication preferences
We'd love to share more information with you about our services and other ways you can help, including ways to support Hospice care.
Are you happy for us to contact you:
By email By phone By text By text NO By text NO NO
We will write to you by post from time to time to let you know about our work, fundraisi activities and ways to get involved.  If you'd prefer not to hear from us by post, please tick here
I would be happy to share my reasons for choosing to dedicate a leaf on the Memory Tr

I would be happy to share my reasons for choosing to dedicate a leaf on the Memory Tre (If ticked, a member of the team may contact you regarding your story.

We aim to be clear when we collect your data and not to do anything you wouldn't reasonably expect. We promise to keep your details safe. Your details are held on our database and we use this to process your donation and any eligible Gift Aid. Your information will not be sold or shared with anyone.

If you don't want to hear from us, or change your mind about how we contact you, please email **fundraising@springhill.org.uk** or call **01706 641790**.